

RAMPUR FERTILIZERS LIMITED

CIN: L15136UP1988PLC010084

Registered Office: Judgesbareilly Road, Rampur-244901 (U.P.)

Phone No.: 0595-2352028 | E-mail: info@rampurfert.com, Web: www.rampurfert.com

Date:- 07/07/2018

Sub.: **Updation of PAN and Bank Account details in company records.**

Ref.: **SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 Dated 20.04. 2018**

Dear Sir/Madam,

In furtherance to SEBI circular bearing no SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20/04/2018, every listed company has to update bank account details and PAN number of all the shareholders holding shares in physical form.

It has been observed that most of shareholders account details and PAN number are not registered in records of the Company. You are therefore requested to please send the following documents to the Company/ RTA as soon as possible so as to update your details in records of the Company:

1. Duly filled and signed Request Form (enclosed);
2. Self-attested copy of PAN card, including that of joint shareholders;
3. An **original** cancelled cheque of 1st shareholder only.
 - **Name of 1st shareholder should be printed on cheque leaf; and**
 - **If name of shareholder is not printed on cheque leaf, photocopy of passbook or bank statement duly attested by the banker alongwith cancelled cheque shall be required.**
4. Copy of share certificate(s) (any one, both front and back side)

Your immediate action in this regard is highly solicited.

Thanking you,

For Rampur Fertilizers Limited

Sd/-

Authorised Signatory

Note: Photocopy of cheque will not be accepted/ entertained.

Important information for necessary action:

It is informed to the shareholders that pursuant to **Notification bearing no. SEBI/LAD-NRO/GN/2018/24 dated 08th June, 2018** issued by Securities and Exchange Board of India ("SEBI"), request for effecting transfer of securities (Equity Shares) shall not be processed unless securities are held in dematerialized form with a depository. **This amendment shall come into force w.e.f. December 5, 2018.**

In other words, request for effecting transfer of equity shares held in physical form will not be processed from the effective date given in aforesaid notification. It shall be mandatory to convert physical holding into electronic mode i.e. in demat, for transferring shares to another person(s)/entity(s).

In view of the aforesaid, all the shareholders holding shares in physical form are further advised to convert their shareholding from Physical form to Demat form with a Depository Participant of their choice. The following are the few advantages of holding securities in electronic mode i.e. demat:

1. Freedom from physical storage and Contribution to the 'Green Initiative';
2. Elimination of chances of theft, mutilation, defacement etc;
3. Mandatory to sell and manage dividend receipts in the bank account linked with the Depository;
4. There is no need to bear stamp duty for transfer of securities; this brings down the cost of transaction significantly;
5. Easy to carry out any change/ alteration in personal particulars across all companies in which securities are held by making single request with your Depository Participant;
6. Monitoring of securities held in Demat form can be done from anywhere

REQUEST FORM

MK1/0022124/38/3/1/ED 82270038 6IN/50

To,
MAS SERVICES LIMITED
T-34, 2nd Floor
Okhla Industrial Area, Phase II
New Delhi - 110020

Date:

Sub: **Updation of PAN and Bank Account details in company records**

Unit: **MAX VENTURES AND INDUSTRIES LIMITED**
FOLIO NO: **0022124**

Dear Sir,

With reference to your letter regarding the captioned subject, please find below our bank and PAN details for updating the same in company records (attach self attested proofs also) :

A PAN of 1st shareholder

PAN of 2nd shareholder

PAN of 3rd shareholder

B Bank Details of 1st Shareholder [attach Original cancelled cheque(with name printed on it)]

Name of bank:

Branch address :

9 Digit MICR Code

--	--	--	--	--	--	--	--	--

Bank Account Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

11 Digit IFSC Code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Account type:

Saving / Current account / cash credit

C EMAIL -ID(in block letters):

MOBILE No. /PHONE NO.:

Signature of 1st Shareholder
BHAGAT WAZIRCHAND
SAWHNEY

Signature of 2nd Shareholder
RAJKUMARI SAWHNEY

Signature of 3rd Shareholder
SHIMAL SAWHNEY

P.T.O.

For change of address only:

Kindly change/update my address in your records. I am enclosing SELF ATTESTED COPY of any two photo id proofs: Driving license /Passport/Aadhar card/Voter ID card.

New Address: (FILL IN BLOCK LETTERS ONLY)

PIN CODE (mandatory) :

--	--	--	--	--	--

Thanking you,

Yours truly,

Signature of 1 st Shareholder	Signature of 2 nd Shareholder	Signature of 3 rd Shareholder
BHAGAT WAZIRCHAND SAWHNEY	RAJKUMARI SAWHNEY	SHIMAL SAWHNEY

SIGNATURE ATTESTATION

Account no. of Shareholder: _____

Signature of above FIRST shareholder as per bank's records: _____

Signature of Bank Manager: _____

Bank & Branch Seal with employee name & number: _____

Bank Telephone nos.(withSTD code.) : _____